



Family TAX OFFICE

BUSINESS USE OF HOME CHECKLIST

START UP DATE: _____

TOTAL SQUARE FEET OF AREA USED FOR BUSINESS _____

(This area MUST be used exclusively for business such as an office, not a part of common living space. Or you cannot take the business use of home deductions)

TOTAL SQUARE FEET OF HOME _____

Indirect Expenses will be portioned to the home office business use percentage so please indicate FULL amounts of the following:

RENT _____ (if you do not own your home)

MORTGAGE INTEREST _____ Purchase date _____ cost _____

REAL ESTATE TAXES _____

INSURANCE _____

REPAIRS AND MAINTENANCE OF OFFICE ONLY _____

CASULTY LOSSES _____

UTILITIES:

Gas: _____

Electric: _____

Water: _____

Sewer: _____

Trash: _____

Internet: _____

Gardener: _____ *(this deduction is ONLY allowed for entrance area to your home office if you see clients at your home office)*

OTHER EXPENSES _____

QUESTIONS TO ASK YOUR TAX PROFESSIONAL?

(760) 870-4441 text (858) 301-6100 office (760) 870-7770 fax

14231 Garden Rd Suite 11 Poway Ca 92064

www.FamilyTaxOffice.com